

Teresa Dybeck

Curriculum Vitae

Date and place of birth 10/11/1981 in Köla, Sweden
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Employment History

Organisation	Parliamentary Forum , Stockholm, Sweden
Dates	September 2007 – Present including 1,5 year sabbatical when working for AOAV in Liberia
Job title	Programme Officer
Responsibilities	Coordination of a global network of parliamentarians engaged with security and disarmament issues. Duties include providing policy support to parliamentarians on topics related to SALW and the wider disarmament agenda. The work involves assessing member parliamentarians' capacity, conducting research as well as continuously exploring new areas for policy-making, drafting documents including briefings and speeches as well as organising thematic workshops.
Organisation	Action on Armed Violence (formerly Landmine Action) , Monrovia, Liberia
Dates	February 2011 – August 2012
Job title	Armed Violence Observatory Coordinator
Responsibilities	Leading the development of an independent institutional function to regularly gather, centralise, analyse and report on armed violence data in Liberia. Duties included identifying and collaborating with high level officials within the Government of Liberia and other actors, negotiating access to armed violence data, establishing an agreed form and process for monitoring as well as advising and guiding the working group on armed violence issues and disseminate findings to national and international policy-makers.
Organisation	Parliamentary Forum , Stockholm, Sweden
Dates	September 2007 – February 2011 when I took a 1,5 year sabbatical to work for AOAV in Liberia.
Job title	Programme Officer
Responsibilities	See above.
Organisation	ActionAid , Stockholm, Sweden
Dates	May 2006 – August 2007 (Part time while at university)
Job title	Supporter Services
Responsibilities	Supporter services (child sponsorship), assisting in set-up of fundraising campaigns, research on campaigns, supervising volunteers.

Academic History

Institution **Stockholm university, Sweden**
Dates September 2003 – June 2007
Degree title Master's Degree in Political Science with specialisation in International Relations
Spanish, Portuguese and Economic History
Grade achieved VG (highest grade possible)

Institution **University of Salamanca, Spain**
Dates February-June 2001
Contemporary philosophy

Institution **University of Salamanca, Spain**
International Courses
Spanish grammar and communication (advanced level)
Dates September 2000 – March 2001

Courses

Subject **Security Sector Reform (SSR)**
Date February 2013
Institution Folke Bernadotte Academy, Sandö Sweden

Subject **Logical Framework Approach (LFA)**
Date September 2007
Institution Sida Civil Society Centre, Härnösand, Sweden

Subject **French grammar and communication (intermediate level)**
Date May 2009
Institution Alliance Française, Paris, France

Voluntary work

CANDELA Centre for children with disabilities, San Juan, Guatemala,
February-March 2003
ActionAid Campaigns, supervising volunteers, supporter services

Other skills

Languages Swedish (native fluency), English (fluent) Spanish (fluent), Portuguese and French (high level), Arabic (basic)

Computer skills Competent user of MS Word, Excel, Outlook, PowerPoint as well as the website design tool Joomla and Ushahidi mapping tools.

International experience Based in Monrovia, Liberia for 1,5 years as well as frequent work related travel to Africa, Latin America and Europe .

Oral and written skills Proposal and report writing, data analysis, drafting of policy documents and speeches, as well as giving oral presentations on parliamentary and security issues.