

Charlotte Koutras

Curriculum Vitae

Relevant Work Experience

Organisation **Parliamentary Forum on Small Arms and Light Weapons**, Stockholm, Sweden

Dates March 2010 – present

Job title Programme Officer

Company **Harwood Levitt Consulting**, Brussels, Belgium

Dates October 2009 – February 2010

Job title Consultant | European Public Affairs

Institution **European Parliament**, Brussels, Belgium

Dates March 2009 – July 2009

Job title Stagiaire | Directorate General for External Politics, Policy Unit – Security and Defence

Institution **The Swedish Institute of International Affairs**, Stockholm, Sweden

Dates April 2008 – December 2008

Job title Analyst | Research Assistant

Research project: The influence of NGOs in the search for peace and reconciliation.

Organisation **Swedish Fellowship of Reconciliation**, Stockholm, Sweden

Dates August 2008 – January 2009

Job title Programme Assistant | Intern | Human Security and Disarmament

Institution **Embassy of Sweden**, Santiago de Chile, Chile

Dates September 2007 – December 2007

Job title Intern | Ministry of Foreign Affairs

Education

Institution	Stockholm University , Stockholm, Sweden
Dates	August 2006 – June 2007
Degree title	Master's Degree in Political Science with specialisation in International Relations and European Security Politics <i>Thesis: Images and threats in the new millennium – An analysis of the European Parliament's discourse on the politics of security in the context of the conflict in Lebanon in the summer of 2006</i>
Institution	Universidad Complutense de Madrid , Madrid, Spain Stockholm University, Stockholm, Sweden
Dates	October 2005 – June 2006
Degree title	Bachelor's Degree in International Relations with specialisation in Spanish Politics
Institution	Stockholm University , Stockholm, Sweden
Dates	August 2002 – June 2005
Degree title	Bachelor's Degree in Political Science with specialisation in European Politics
Institution	Universidad Antonio de Nebrija , Madrid, Spain
Dates	September 2000- June 2001 Studies in Spanish at an advanced level including courses such as art and history

Courses

Institution	Swedish National Defence College , Stockholm, Sweden
Date	December 2008
Subject	Senior Course in Crisis Management and Civil Emergency Planning
Institution	ABF , Stockholm, Sweden
Date	October - December 2008
Subject	French grammar and communication (basic level)
Institution	Spanish Foreign Ministry , Madrid, Spain
Date	March 2006

Subject Human Rights and International Development

Institution **Universidad Complutense de Madrid**, Madrid, Spain

Date September 2005

Subject Spanish grammar and communication (advanced level)

Voluntary Work

- Council of Student Representation, Stockholm University, Sweden – elected board member of the institution at the department of political science and elected member of the faculty of political science
- Red Cross, Stockholm, Sweden – responsible group leader of ten people working with asylum seeking children
- Student Union, Stockholm University, Sweden – sponsor for arriving students at Stockholm University

Personal Details

Date and place of birth 04/06/1980 in Råsunda, Sweden

Languages Swedish (native fluency), English (fluent) Spanish (fluent), and French (basic).

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